

Pre-Student Teacher: _____

LIST OF SCHOOL PERSONNEL ASSIGNMENT

Goal: To facilitate the development of professional relationships with school colleagues. (*Competency D. 6.*)

Enduring Understanding: Teachers develop and maintain professional relationships to foster a positive school climate and a strong learning community.

Directions: As a teacher candidate, it is beneficial to begin to develop and maintain professional relationships with colleagues. Type/write the names of the personnel adjacent to their titles.* If that position does not exist, merely indicate NONE. Meeting every person indicated is not required, but when the teacher candidate has the opportunity to meet a person from this list he or she should indicate the date of the meeting.

Position	Name of Person	Signature	Date Met
Superintendent			
Assistant Superintendent			
Director of Elementary Education			
Director of Secondary Education			
Building Principal			
Assistant Principals			
Department Chair			
Guidance Counselors			
Nurse			
Librarian			
Instructional Technology Coordinator			
School Secretaries			
Home & School Visitor			
Special Education Supervisor			
Special Education Teachers and ESL			
Other teachers in grade level or department			
Head custodian/maintenance			
Head of cafeteria service			
Other important employees not included above (i.e security, paraprofessionals...)			

* It is essential that the name of the person be included, the exception being the position does not exist.